



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo No. 2656/NKDA/Admn-08/2009

Dated : 25.08.2012

N.I.Q No. 02/ADMN/2012-13 of NKDA

Sealed quotations are hereby invited by the authorities of the New Town Kolkata Development Authority from bona-fide and resourceful supplier with proven ability for supply and delivery of deluxe furniture of executive class in Govt. Departments/offices/KMDA/WBHIDCO in its office at 03 MAR, New Town, Kolkata-700156 as per schedule below:

SCHEDULE:

Sl.No.	Specification of Item	Qty.	Unit Rate	% of Tax
1.	Providing and fixing Executive Tables with provision of credenza unit made of 19mm/12mm boiling water-proof ply conforming to IS: 710-1977 bonded with phenol formaldehyde synthetic resin conforming to IS:848-1974 of approved make , outside and inside to be finished with decorative laminates conforming to IS:2046:1995 as per approved make, finish and thickness including finishing with French polishing, leather and complete as per approved design and 10mm bubble free glass on the top of the centre block with a hole of size 150mm dia on the glass for connecting wires of Computer monitor with the CPU as well as glass on the side unit of the table, including all lock fitted with decorative handle complete as per approved design and direction by the Administrative Officer. Rate includes Labour charges for installation, taxes, Delivery charges complete as applicable.	2 Nos.		
2.	Supplying and placing in position executive chair of approved design with height adjustable hydraulic spring and wheels at the bottom for easy movement of the chairs with inclining facility as per approval and direction of the Administrative Officer. Rate includes Labour charges for installation, taxes, Delivery charges complete as applicable.	1 No.		
3.	Supplying and placing in position Semi executive chair of approved design with height adjustable hydraulic spring and wheels at the bottom for easy movement of the chairs with inclining facility as per approval and direction of the Administrative Officer. Rate includes Labour charges for installation, taxes, Delivery charges complete as applicable	12 Nos.		

4.	Centre Table for Sofa Set	1 No.		
5.	Supplying exclusive 3 seater leather finished executive Sofa Set of approved quality and design and colour as per approval and direction of the Administrative Officer. Rate includes Labour charges for installation, taxes, Delivery charges complete as applicable	1 No.		
6.	Supplying exclusive 1 seater leather finished executive Sofa Set of approved quality and design and colour as per approval and direction of the Administrative Officer. Rate includes Labour charges for installation, taxes, Delivery charges complete as applicable	2 Nos.		
7.	Supplying and placing in position wooden executive chair as per approved design. Rate includes Labour charges for installation, taxes, Delivery charges complete as applicable	1 No.		

Last date for submission of application : 31.08.2012 upto 12 Noon
Last date for according permission : 31.08.2012 upto 4 P.M.
Last date for submission of quotation : 03.9.2012 upto 2.00 P.M.
Date & Time for opening quotation : 03.9.2012 at 3.00 P.M.

Other Conditions:

1. All participating quotationer will have to deposit earnest money equivalent to 2% of the quoted amount in favour of NEW TOWN KOLKATA DEVELOPMENT AUTHORITY on any Scheduled Bank in India at the time of dropping of quotation.
2. The earnest money of the unsuccessful quotationers shall be released after acceptance of L 1 and then the earnest money of L 1 shall be retained treating the same as a part of Security Deposit.
3. The quotationer whose quotation may be accepted shall within 7 (Seven) days from the date of Work Order deposit with NKDA a sum which with the earnest money already deposited will be equivalent 10 (Ten) Percent of the total accepted value of the materials to be supplied under the contract, as Security for due performance of the contract. Deposit is to be made in the same manner as specified in (1) above at the time of making agreement.
3. The successful quotationer to whom work order /supply order will be issued, shall be treated as contractor under the contract.
4. The Contractor is to deliver the materials on or before the dates mentioned in this NIQ. Failing which he shall be bound to pay 1 (one) percent on the total amount of the contract for every day not exceeding 10 (Ten) percent for 10 (Ten) days that the contractor shall

exceed the time, for delivery as and by way of liquidated damages or for such an amount as the Competent Authority may in his discretion reduce to such smaller amount as the Competent Authority may decide and his decision in writing in that respect shall be final.

5. Security Deposit Money of L1 may be refunded in the manner as prescribed below,
 - (i) Part Security Deposit equivalent to the accepted value for supply & delivery of non- wooden material – After 1 (one) month from the date of delivery.
 - (ii) Balance Security Deposit equivalent to the accepted value of wooden material – After 6 (six) months from the date of delivery.
8. Statutory deduction(s) towards IT as well as other statutory deductions (s), if any, will be made from the bill.
9. The undersigned reserves the right to accept or to reject any or all the quotation papers including the lowest one without assigning any reason whatsoever.
10. Free delivery and installation at the premises of NKDA.
11. Photocopy of valid PAN and ST Certificates are to be submitted alongwith original for verification.
12. Further details, if required, may be obtained from the office of New Town Kolkata Development Authority at 03, Major Arterial Road, New Town, Kolkata – 700156.

SD/-

Administrative Officer
New Town Kolkata Development Authority

Memo No. 2656 (4)/NKDA/Admn-08/2009

Dated : 25.08.2012

Copy forwarded to:

1. Chief Executive Officer, NKDA
2. The Finance Officer, NKDA
3. The Accountant, NKDA
4. Notice Board

Administrative Officer
New Town Kolkata Development Authority